# Port Isabe Revolving Loan Fund



# **Master Application**

## **Initial Documents for Loan Application**

- Business Plan
- List of Board Members (corporations only)
  - 2 yrs of Income Tax Returns-Business or

Personal (most current copies)

- Year-end financial statement from existing organization.
- IRS 501 (c) 3 letter, if applicable or other
  - Purpose of loan
  - Balance Sheet (yearly)
  - Profit and Loss Statement (last quarter)
    - Project Budget

## **Steps for Loan Process**

- Fill out loan application completely
- Submit business plan together with loan application. (Business plan must include a budget for use of funds)
  - Submit all documents to PIEDC via mail or hand delivery.
    - PIEDC begin loan application review and determination of eligibility.
      - Notify applicant of eligibility.
    - If eligible, loan application will be presented to Loan Review Committee.
  - Committee recommendation will be presented to PIEDC Board for final approval.
- Applicant notified of board's decision to approve or deny loan application as well as loan specific terms when applicable.

	Kev	olving Loan Appli	
1. Corporate Name		2. Federal I.D. #	3. DBA #
4. Business Address	City Stat	e Zip Code	5. Business Phone
6. D.O.B	SSN		7. Citizenship
8. Purpose of Loan			9. Loan Amount
10. Reference			11. Co-signer if necessary
(1) Name:			
Permanent Address:			
City/State/Zip Code:			
Area Code/Telephone: _			
Relationship to Borrowe	er:		
(2) Name:			
Permanent Address:			D.O.B:
City/State/Zip Code:			
Area Code/Telephone: _			SSN:
Relationship to Borrowe	er:		
<ul> <li>understand that the F or not is approved. (including but not lin the proper credit bure</li> <li>13. Nondiscriminati discrimination in all where applicable, sex information, political assistance program. alternative means for</li> </ul>	Port Isabel Econom I authorized the P nited to any other c eaus account perfor on statement- Port its programs and ac a, marital status, far beliefs, reprisal, or (Not all prohibited communication of	ic Development Corporati PIEDC or its agents to in redit report services). I also mance. Isabel Economic Develop tivities on the basis of raco nilial status, parental statu because all or a part of an bases apply to all program	lication is correct to the best of my knowledge. I ion (PIEDC) will retain this application whether nvestigate my credit, employment, and income so authorize the PIEDC or this agent to report to pment Corporation (PIEDC) prohibits e, color, national origin, age, disability, and is, religion, sexual orientation, genetic n individual's income is derived from any public is.) Persons with disabilities who require ille, large print, audiotape, etc.) should contact
Borrowers Signature:	-		foday's Date:
Borrowers Signature:			Foday's Date:

White, n Hispanie	ot of c Origin	_Black, not of _ Hispanic Origin	American Indian or Alaskan Native	Hispanic	Asian or Pacific Islander	Other
Male	Fem	nale				

#### PERSONAL FINANCIAL STATEMENT

То:	IMPORTANT: DIRECTIONS TO APPLICANT Read directions before competing Financial Statement.				
10	Please check appropriate box.	g rinancial Statement.			
Address:	<ul> <li>Individual credit-If relying on your own income and assets and not the income and assets of a spouse or another person as a basis for extension or repayment or credit, complete the Financial Statement below only as it approved, individually. Do not provide any information about a spouse or other</li> </ul>				
	Sign the Financial Statement.				
Personal Financial Statement as of APPLICANT'S NAME(S):	Joint Credit	If applying for joint credit or individual credit relying on income or assets of a spouse or another person for extension and repayment of credit requested, complete the Financial Statement below.			
HOMEADDRESS	Individual relying upon income or assets of spouse or other person.	Include information about income, assets and liabilities of the spouse or other person. Both Applicant and Spouse or Co-Applicant sign this statement.			
HOME PHONE	Please do not leave any questio necessary.	ns unanswered. Use "no" or "none" where			

	In Even		In Even
Assets	Dollars	Liabilities and Net Worth	Dollars
Cash on hand and in Banks - See Schedule A	\$	Notes Payable: This Bank - See Schedule A	\$
U.S. Government Securities – See Schedule B		Notes Payable: Other Institutions - See Schedule A	
Listed Securities – See Schedule B		Notes Payable - Relatives	
Unlisted Securities - See Schedule B		Notes Payable - Others	
Other Equity Interests - See Schedule B		Accounts and Bills Due	
Accounts and Notes Receivable		Unpaid Taxes	
Real Estate Owned - See Schedule C		Real Estate Mortgages Payable - See Schedule C or D	
Mortgages and Land Contracts Receivable - See Schedule D		Land Contracts Payable - See Schedule C or D	
Cash Value Life Insurance - See Schedule E		Life Insurance Loans - See Schedule E	
Other Assets: Itemize		Other Liabilities: Itemize	
		TOTAL LIABILITIES	\$
		NET WORTH	\$
TOTAL ASSTES	\$	TOTAL LIABILITIES AND NET WORTH	\$

Sources of Income	In Even Dollars	General Information	
Salary	\$ .	Employer	
Bonus and Commissions			. Years
Dividends		Employer's Address	
Real Estate Income		Phe	one No.
*Other Income: Itemize		Partner, officer or owner in any other venture If so, explain:	e? 🛛 No 🗖 Yes
TOTAL	\$		
*Alimony, child support or separate maintenance payment disclosed unless relied upon as a basis for extension of cre disclosed, payments received under $\Box$ court order $\Box$ agreement $\Box$ oral understanding.	Are any assets pledged?	etail in Schedule A	

#### PERSONAL FINANCIAL STATEMENT

Contingent Liabilities	In Even Dollars	(continued)	
As endorser, co-maker or guarantor	\$	Are you a defendant in any suits or legal action? I No I Yes	
On leases		If so, explain:	
Legal claims		Have you ever taken bankruptcy? I No I Yes	
Provision for federal income taxes		If so, explain:	
Other special debt, e.g., recourse or repurchase liability		Do you have will?	
		Do you have trust?	
TOTAL	\$	Number of dependents Ages	

#### **IMPORTANT: DIRECTIONS TO APPLICANT**

### Schedule A: Banks, Brokers, Savings & Loan Association, Finance Companies or Credit Unions. List

here the names of all the institutions at which you maintain a deposit account and/or where you have obtained loans.

Name of Institution	Name on Account	Balance on Deposit	High Credit	Amount Owing	Monthly Payment	Secured by What Assets
	TOTAL		TOTAL		· · · · · ·	

#### Schedule B: Governments, Stocks (Listed & Unlisted), Bonds (Gov't & Comm.), and Partnership Interests (General & Ltd.)

Number of	Indicate:			Plee	lged
Shares, Face Value (Bonds), or % of Ownership	<ol> <li>Agency or name of company issuing security or name of partnership</li> <li>Type of investment or equity classification</li> <li>Number of shares, bonds or % of ownership held</li> <li>Basis of valuation*</li> </ol>	In Name of	*Market Value	Yes ())	
	I	TOTAL			

If unlisted security or partnership interest, provide current financial statements to support basis for valuation.

Schedule C. Real Estate	Owned (and )	related debt, 1	t applicable)				
Description of Property or Address	Title in Name Of	Date Acq.	Cost + Improvements	Present Mkt. Value	Mortgage or Land Contract Payab		Payable
					Bal. Owing	Mo. Payment	Holder
							····
							· · · · · · · · · · · · · · · · · · ·
					<u></u>		
	· · · · · · · · · · · · · · · · · · ·	TOTAL					

Schedule C: Real Estate Owned (and related debt, if applicable)

#### PERSONAL FINANCIAL STATEMENT

#### IMPORTANT: DIRECTIONS TO APPLICANT

Description of Property or Address	Title in Name Of	Date Acq.	Balance Receivable	Monthly Payment	Mortgage or Land Contract Payable		yable
					Bal. Owing	Mo. Payt.	Holder
		TOTAL					

#### Schedule D: Real Estate: Mortgages & Land Contacts Receivable (and related debt, if applicable)

#### Schedule E: Life Insurance Carried

Name of Company	Face Amount	Cash Surrender Value	Loans	Beneficiary	
			· · · · · · · · · · · · · · · · · · ·		
TOTAL					

I/we have carefully read and submitted the foregoing information provided on all three pages of this statement to the Bank named above. The information is presented as a true and accurate statement of my/our financial condition on the date indicated. This statement is provided for the purpose of obtaining and maintaining credit with said Bank. I/we agree that if any material change(s) occurs(s) in my/our financial condition that I/we will immediately notify said Bank of said change(s) and unless said Bank is so notified it may continue to rely upon this financial statement and the representations made herein as a true and accurate statement of my/our financial condition.

I/we authorize the Bank to make whatever credit inquiries it deems necessary in connection with this financial statement. I/we authorize and instruct any person or consumer reporting agency to furnish to the Bank nay information that it may have or obtain in response to such credit inquiries.

# I/we also hereby certify that no payment requirements listed herein are delinquent or in default except as follows; if "NONE" so state.

# I/we fully understand that it is federal crime punishable by fine or imprisonment of both to knowingly make any false statements concerning any of the above facts, pursuant to 18 U.S.C Section 1014.

Applicant's	Date	Social	Date of
Signature	Signed	Security No	Birth
Spouse's or Co-Applicant's Signature	Date	Social	Date of
	Signed	Security No	Birth

# **Reyna & Associates**

Petra Reyna, Owner

P.O. Box 1052

Mission, TX 78573

(956) 583-7431 Office

(956) 583-7445 Fax

(956) 330-4292 Mobile

petrareyna.associates@gmail.com