

**THE STATE OF TEXAS
COUNTY OF CAMERON
CITY OF PORT ISABEL**

§
§
§



Martin Cantu Jr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

NOTICE OF A SPECIAL MEETING OF THE CITY OF PORT ISABEL CITY COMMISSION

NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on Wednesday, January 17, 2018 at 6:00 p.m. for the purposes of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

I. CALL TO ORDER/ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - a. Special Meeting December 05, 2017
 - b. Consideration and approval of budget amendments and/or salary schedules

VI. SPECIAL REPORTS

- Update reports from Department Heads
[Administration, EDC, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

VII. OLD BUSINESS

1. Discussion and potential action to approve the seconding and final reading of Ordinance 593-A: An Ordinance of the City Commission of the City of Port Isabel concerning flood prevention, making factual findings, defining its purpose, stating methods of reducing flood losses, creating definitions, providing general provisions and for administration, and providing, for penalty, repealer and effective date. **[Building Inspector Joshua Garza]**

VIII. NEW BUSINESS

1. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
2. Discussion and potential action to approve the Museum Annual Fundraiser February 2, 2017 7:00 pm at the Port Isabel Event & Cultural Center. **[Museum Director Jeannie Flores]**
3. Discussion and potential action to allow Lt. Omar Olguin to attend a "Manage the Property & Evidence Room" at Corpus Christi on February 25 & 28, 2018. **[Chief Robert Lopez]**
4. Discussion and potential action to allow Chief Robert Lopez to attend the eGrant Training January 11, 2018 in Kingsville, Texas. **[Chief Robert Lopez]**
5. Discussion and potential action to approve an agreement with South Padre Island on the Fire Arson Dog Program by contributing flea/tick and heartworm medications annually. **[Fire Marshal John Sandoval]**
6. Discussion and potential action to allow Fire Marshal John Sandoval and Animal Control Officer Lexus Martinez to attend the American Pets Alive! Seventh Annual No Kill Conference February 10, 2018 – February 12, 2018 at Austin Texas. **[Fire Marshal John Sandoval]**
7. Discussion and potential action to allow Building Inspector Joshua Garza and Public Works Director Victor Valdez to attend the Designing for Accessibility Under TAS ADA an IBC Seminar January 30, 2018 at Corpus Christi, Texas. **[Building Inspector Joshua Garza]**

8. Discussion and potential action to allow Fire Marshal John Sandoval and Building Inspector Joshua Garza to attend the U.S. Census Bureau Training at the Capital Area Council of Governors in Austin Texas January 29, 2018. **[Fire Marshal John Sandoval]**
9. Discussion and potential action to approve Resolution No. 01-17-2018-01: A Resolution by the City Commission of Port Isabel to appoint a member to the Planning & Zoning Commission. **[This appoint is At Large]**
10. Discussion and potential action to approve Resolution No. 01-17-2018-02: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 5, 2018 for the purpose of electing one (1) City Commissioner Place 1, one (1) City Commissioner Place 2 and the Mayor; Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary's Office on the final two days of early voting by personal appearance. **[City Secretary, Susie Alcocer]**
*Discusión y posible acción para aprobar la Resolución 01-17-2018-01: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día cinco de mayo de 2018 - para el fin de elegir a Alcalde y Comisionada de la Ciudad Lugar 1 Y una Comisionada de la Ciudad de Lugar 2; Autorizar al Secretario de la Ciudad para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del Secretario de la Ciudad en los dos últimos días de votación anticipada. **[secretario de la Ciudad, Susie Alcocer]***
11. Discussion and potential action to approve the Order of Election for the May 5, 2018 City Elections. **[City Secretary, Susie Alcocer]** *Discusión y posible acción para aprobar la Orden de las elecciones para el día cinco de mayo, Ciudad de Elección General de 2018. **[Secretaria de la Ciudad, Susie Alcocer]***
12. Discussion and potential action to approve the Notice of Election for the May 5, 2018 City Elections. **[City Secretary, Susie Alcocer]** *Discusión y posible acción para aprobar el anuncio de elecciones para el día cinco de mayo de 2018 Elección General de la Ciudad. **[secretaria de la Ciudad, Susie Alcocer].***
13. Discussion and potential action to allow Marketing & Event Coordinator Margie Jacobs to attend the Texas Association of Convention & Visitors Bureaus Destination Marketing Principals Seminar at Embassy Suites McAllen Convention Center McAllen, Texas February 8, 2018. **[Building & Event Director Carlos Flores]**
14. Discussion and potential action to apply credit from previous cruise study toward proposed South Padre Island Cruise Study. **[City Manager Jared Hockema]**
15. Discussion and potential action to approve Resolution No. 01-17-2018-03: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing the Port Isabel Economic Development Corporation to submit an Application to USDA for RBEG funding. **[Jared Hockema, City Manager/EDC Director]**
16. Discussion and potential action to approve Resolution No. 01-17-2018-04: A Resolution by the City Commission of the City of Port Isabel, Cameron County authorizing expenditure of project funds by the Port Isabel Economic Development Corporation for application to the USDA. **[Jared Hockema, City Manager/EDC Director]**

17. Discussion and potential action to approve the Arturo Galvan Coastal Park Phase 2 Plan.
[City Manager Jared Hockema]

IX. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 12th day of January 2018 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer
CITY SECRETARY
CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the ____ day of ____, 2018.

OFFICE OF THE CITY SECRETARY