

**THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §**



Martin Cantu Jr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL CITY COMMISSION**

NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on Tuesday, January 24, 2017 at 7:00 p.m. for the purpose of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

I. CALL TO ORDER/ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City

Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Consideration and approval of budget amendments and/or salary schedules

VI. SPECIAL REPORTS

- Update reports from Department Heads
[Administration, EDC, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

VII. NEW BUSINESS


1. Discussion and potential action to approve the bills.
[City Manager Jared Hockema]
2. Discussion and potential action to acknowledgment the 2016-2017 Investment Policy.
[City Manager Jared Hockema]
3. Discussion and potential action to acknowledgment of 1st Quarter 2017 Public Funds Investment Act Report. **[City Manager Jared Hockema]**
4. Discussion and potential action to allow Library Director Janie Villarreal and Youth Services Estela Reyes to attend the Texas Library Association Annual Conference April 19-22, 2017 at San Antonio.
[Library Director Janie Villarreal]
5. Discussion and potential action to approve a Memorandum of Understanding between the Texas State Library and Archives Commission and Port Isabel Public Library to provide funding for two staff members to attend the Family Place Libraries training on April 24-27, 2017.
[Library Director Janie Villarreal]
6. Discussion and potential action to award the CDBG 2017 Professional Engineer Contract.
[City Manager Jared Hockema]
7. Discussion and potential action to award the CDBG 2017 Professional Management Services.
[City Manager Jared Hockema]
8. Discussion and potential action to approve Resolution No. 01-24-2017-03: A Resolution of the Commissioners of City of Port Isabel, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development fund; and authorizing the Mayor to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. **[City Manager Jared Hockema]**
9. Discussion and potential adoption of Resolution No. 01-24-2017-01: A Resolution by the City Commission of Port Isabel, Texas to appoint two members to the Port Isabel Ordinance Committee. **[Commissioner Martin Cantu Jr. and Commissioner Martin C. Cantu]**
10. Discussion and potential action to approve a Contribution-In-Aid-of-Construction Agreement for Electric Distribution Service between AEP and the City of Port Isabel.
[City Manager Jared Hockema]
11. Discussion and potential action to approve 2017 1st Annual Port Isabel Police Department National Night Out October 7, 2017 5:00 pm to 9:00 pm at Sutherland's Parking. **[Chief Robert Lopez]**
12. Discussion and potential action to allow Police Officer Esau Rincon to attend the Intermediate Collision Investigation February 13 - 17, 2017 at Humble Police Department 310 Bender Ave., Humble Texas. **[Chief Robert Lopez]**

13. Discussion and potential Discussion and potential action to approve Resolution 01-24-2017-02: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 6, 2017 for the purpose of electing one (1) City Commissioner Place 3, and one (1) City Commissioner Place 4 ; Authorizing the Cameron County Election Administrator to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary's Office on the final two days of early voting by personal appearance. **[City Secretary, Susie Alcocer]**
*Discusión y posible acción para aprobar la Resolución 01-24-2017-02: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día seis de mayo de 2017 - para el fin de elegir a Comisionada de la Ciudad Lugar 3 Y una Comisionada de la Ciudad de Lugar 4; Autorizar al Cameron County Elections Administrator para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del Secretario de la Ciudad en los dos últimos días de votación anticipada. **[Secretario de la Ciudad, Susie Alcocer]***
14. Discussion and potential action to approve the Order of Election for the May 6, 2017 City Elections. **[City Secretary, Susie Alcocer]**
*Discusión y posible acción para aprobar la Orden de las elecciones para el día seis de mayo, Ciudad de Elección General de 2017. **[Secretaria de la Ciudad, Susie Alcocer]***
15. Discussion and potential action to approve the Notice of Election for the May 6, 2017 City Elections. **[City Secretary, Susie Alcocer]**
*Discusión y posible acción para aprobar el anuncio de elecciones para el día seis de mayo de 2017 Elección General de la Ciudad. **[Secretaria de la Ciudad, Susie Alcocer]***

VIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 20th day of January 2017 at 5:00 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



 Susie Alcocer
 CITY SECRETARY
 CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the _____ day of _____, 2017.

 OFFICE OF THE CITY SECRETARY