

**THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §**



Juan Jose "JJ" Zamora, Sr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Maria de Jesus "MJ" Garza, CITY COMMISSIONER PLACE 2
Guillermo "Memo" Torres, CITY COMMISSIONER PLACE 4

Joe E. Vega, MAYOR

**NOTICE OF A REGULAR MEETING
OF THE PORT ISABEL CITY COMMISSION**

NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Port Isabel City Commission in accordance with Article II, Section 2.11 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan Street on Tuesday, April 09, 2013 at 7:00 p.m. for the purpose of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Commission may discuss the items on this agenda in any order.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 6:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

V. COMMENT BY CITY COMMISSION AND CITY MANAGER:

Any member of the City Commission and the City Manager may comment on any matter and receive information from staff about the current city position on any matter, but the City Commission will not take formal action.

VI PROCLAMATION

- A Proclamation by the City of Port Isabel, Texas proclaiming the month of April as Autisim Awareness Month [Mayor Joe E. Vega]
- A Proclamation by the City of Port Isabel proclaiming the week of April 14 thru 19, 2013 as "National Library Week." [Mayor Joe E. Vega]

VII. REPORTS

- Update Report on the the Port Isabel Visitor & Events Center
[City Manager, Edward Meza/ERO Architect Manuel Hinojosa/Colair Inc. Contractor Ruben Sanchez]

VIII. NEW BUSINESS

1. Discussion and potential action on a request by Daniel Salazar to re-plat lots 1, 2, 3, 4, 5, and half of 6 block 5 of the Rutherford-Harding Addition into one lot.
[Building Inspector, Larry Ellis]
This item was approved on the Regular Planning & Zoning Meeting March 13, 2013.
2. Discussion and potential action on a request by Daniel Salazar to rezone lots 1, 2, 3, 4, 5, and half of 6 block 5 of the Rutherford-Harding Addition from R-1 Single Family Residential to A-1 Multi-Family. [Building Inspector, Larry Ellis]
This item was approved on the Regular Planning & Zoning Meeting March 13, 2013.
3. Discussion and potential action to approve Library Director, Janie Villarreal to attend the Texas Library Association 100th Annual Conference at Forth Worth, Texas Tuesday, April 23 – Saturday, April 27, 2013. [Library Director, Janie Villarreal]
4. Discussion and potential action to pass a Proclamation declaring April as Fair Housing Month
[City Manager, Edward Meza/Project Manager, Mario Gonzalez Davis]
5. Discussion and potential action to approve the following EEO:
 - A. Policy and Resolution regulating the use of excessive force.
 - B. Section 504 Grievance Procedures
 - C. Designation of Section 504, Equal opportunity and Fair Housing Officer
 - D. Adopt Notice of NON-discrimination
 - E. Adopt Equal Opportunity Guidelines for Construction Contractors
 - F. Adopt Local Opportunity Plan Section 3[City Manager, Edward Meza/Project Manager, Mario Gonzalez Davi]
6. Discussion and potential action to cancel the Special Election of May 11, 2013 to amend the City Charter.
Discusión y posible acción para cancela la elección especial que, de lo contrario se hubiera celebrado e 11 de mayo, 2013. [City Attorney, Robert L. Collins]
7. Discussion and potential action to approve the bills.
[Finance Director, Rene Nava]
8. Discussion potential action to approve a Receptionist Cubicle at the Police Department for the amount of \$6,000.00. [City Manager, Edward Meza]
9. Consideration and approval of an Ordinance amending an Ordinance amending and restating an ordinance authorizing the Issuance of "City of Port Isabel, Texas certifies of obligation, series 2012" and approving all other matters related to the issuance of the certificates of obligation.
[City Manager, Edward Meza]

IX. CLOSED SESSION

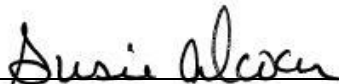
1. Personnel Matters pursuant to Section §551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, re-assignment, duties, discipline, or dismissal of a public officer or employee:
 - City Attorney
 - City Manager
 - City Secretary
 - EDC Administrator
 - Finance Director
 - Building Inspector
 - Police Chief
 - EMS Director
 - Fire Marshal
 - Museum Director
 - Library Director
 - Public Works Director
 - Municipal Judge
 - Port Isabel Visitor & Events Center Director
 - Port Isabel Visitor & Events Center Coordinator
 - Professional Marketing Services

X. ACTION TAKEN FROM CLOSED SESSION; IF ANY.

XI. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Regular Meeting of the City of Port Isabel Texas is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 5th day of April 2013 at 4:00 p.m., in accordance with the Texas Open Meetings Act (Texas Government Code: §551.041 - §551.050).



 Susie Alcocer
 CITY SECRETARY
 CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the _____ day of _____, 2013.

Office of the City Secretary